

Subject: Terms of Reference
Date of Meeting: 7 July 2011
Report of: Strategic Director, Resources
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Key Decision: No
Wards Affected: All

FOR GENERAL RELEASE

1. SUMMARY AND POLICY CONTEXT:

- 1.1 The purpose of this report is to inform the Planning, Employment, Economy & Regeneration Cabinet Member Meeting of the delegations to the Cabinet Member for Planning, Employment, Economy & Regeneration.

2. RECOMMENDATIONS:

- 2.1 That the Terms of Reference for the Cabinet Member for Planning, Employment, Economy & Regeneration be noted.

G: PLANNING, EMPLOYMENT, ECONOMY AND REGENERATION

Planning

To exercise the planning functions of the Council to the extent that they are executive functions, including the formulation and development of the Local Area Framework prior to its adoption by Full Council.

Economic Growth and Regeneration

- (a) The Council's functions and partnerships regarding the promotion of economic growth and the establishment and development of business.
- (b) Promoting and developing the economic fundamentals of the City (on occasions with other Cabinet Members) in areas such as adult skills, productivity, development sites etc.

Major Built Environment Projects

- (a) To oversee the progress of major projects (including major building, infrastructure or other projects involving the erection or significant

alteration of major permanent structures or landmarks) undertaken by the Council, and advise the Leader or the Cabinet as appropriate.

- (b) To review major projects and any project Boards having regard to capacity to deliver, corporate priorities and resources, and advise the Leader or the Cabinet as appropriate.

Conservation and Design

To exercise the Council's functions in relation to Conservation and Design including the Hove Borough Council Act 1976

Building Control

To exercise the Council's functions regarding building control.

Council Business Liaison

To oversee the agenda planning and timetabling of decision-making meetings.

To ensure the efficient dispatch of council business by co-ordinating decision-making and by facilitating liaison between the executive, non-executive members and officers.

To ensure that the Council's business and decision-making is conducted having regard to the principles set out in Article 11 of the Constitution, namely:

- proportionality
- due consultation and taking of professional advice from officers
- respect for human rights
- presumption in favour of openness, and
- clarity of aims and desired outcomes.